



**Pasco Onion**  
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**Othello Onion**  
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**Pasco Potato**  
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**Elkton Repack**  
4030 Deepark Blvd.  
Elkton, FL 32033  
o. (904) 217-3648  
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## Job Description

**Job title: Mechanic / Line operator**

**Reports to: Florida Operations & Sales Manager**

**Job summary:** General preventative maintenance. Mechanic is responsible for the shop and shop tools. Lock and make sure all tools go back in toolbox. We will purchase tools needed to perform the job. Train and supervise other on mechanic's duties.

## Job duties and responsibilities:

- Chains, bearings, transmissions. Chains to be kept tensioned and lubed. Bearings to be greased routinely as needed. Clean up excess grease at all times. Gear boxes, transmissions need to be checked daily for noise, leaks and other conditions.
- Belts should be kept tracked and tensioned to prevent slippage, at times you may have to reduce the belt length and re-lace if the belt has stretched. Often check conditions of laces if torn or wire coming out to replace or repair.
- Set up Machine for running, make sure you download the right label
- Before the beginning of the shift make sure that all employees are in position.
- Run machine at maximum capacity
- Use (PPE) personal; protective equipment
- Follow all plant safety procedures
- Daily check of feed system; use a notebook to note work to be done when system is stopped.

## Feed System:

- Bin dumper
- Grease bearings.
- Feed belts and Sort tables.
- Bearings, chains, sprockets, gear boxes check as for in-feed system.
- Special attention is needed on sort tables to watch for rollers crossing as the chain may jump a link or two.



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#### **MBP:**

- General maintenance track belts top and bottom. Check condition of belts and joints
- Check gearboxes on top belts for oil leaks and noise, replace when they are not repairable
- Sewing machine maintenance (please read manual)

#### **Verbruggen Palletizer:** please read the verbruggen manual for more information

- Check tension and lube chains every 2 weeks, gear boxes seasonally, leaks and noise daily. Track and tension belts where necessary.
- Check hydraulic levels weekly, check for leaks and oil on the floor
- Pneumatic check for air leaks and fitting condition daily.
- Air compressor drain reservoir tank daily as well as other water traps. Notify supervisor regarding compressor maintenance.

#### **Verbruggen Wrapper**

- Seasonally lube and tension chains, sprockets and bearings, familiarize yourself with wrapper operations read manual for more information.

#### **Box erector machine:**

- Clean accumulated adhesive from the tape cutter blades as needed.
- Drain water from the air regulator water trap as necessary.
- Keep the air oiler filled with suitable lubricant.
- Apply a spray lubricant in the gearbox every 30 days.
- Grease the rod end bearing every 90 days.

Please refer to operations manual for more information.

#### **Forklifts:**

- Run a comprehensive schedule of maintenance.
- Book each truck for oil, filter change as per Forklifts recommendations. Keep records in book of work done.
- Check for hydraulic leaks
- Talk to drivers about performance and fix thing like a faulty light, read Forklifts service manual for more information.
- Keep sufficient parts in inventory, i.e. filter, oil, alternators and batteries.
- Truck service and other work please consult with management.



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**Supervisory responsibilities:** YES

**Qualifications:**

- One-year prior maintenance experience
- Able to operate heavy equipment
- Good communications skills.

**Physical demands:**

- Ability to lift up to 50 pounds
- Ability to work 8 to 12 hours per day
- Ability to walk 5 hours per day or as needed
- Ability to bend, squat and climb stairs occasionally

**Work environment:**

- Ability to work in cold, hot, warm, dusty and noise environment.

Employee signature: \_\_\_\_\_

date: \_\_\_\_\_

Office personnel: \_\_\_\_\_

date: \_\_\_\_\_