

HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS

**Does not Discriminate on the Basis of Race, Color, National Origin, Sex, Religion, Age,
or Disability in Employment or the Provision of Services.**

*We are proud to be a drug free workplace. Screening tests for illegal drug use may be required as a condition of
employment.*

Date:	9/1/2016	Department:	Fire Services
Title/(Status)/Job Code:	Firefighter/EMT	Reports To:	Fire Services Supervisor
Pay Grade/Salary Range:	PG 50 - \$11.24/hour - \$19.89/hour	Closing Date:	9/15/2016

Completed applications for employment with Highlands County may be submitted in one of two ways: 1) a printed job application submitted to our Human Resources department located at 600 S. Commerce Ave, Room B233, Sebring, FL 33870 (either in person or by mail; or 2) fax a printed application to 863-402-6508. Any qualified employee of the Board (see job description below for MINIMUM QUALIFICATIONS) may request consideration for this position by submitting to Human Resources an approved Bid form. Employee bids and applications for this position may not be received after five o'clock (5) p.m. on the closing date stated above without the specific permission of Human Resources.

GENERAL DESCRIPTION:

A professional position responsible for the prevention and extinguishment of fires, the protection and saving of life and property, and the enforcement of County and State fire prevention codes, as well as any law pertaining to the prevention and control of fires.

ESSENTIAL JOB FUNCTIONS:

- Responds to fire/ rescue alarms with a fire company and performs fire/ rescue duties as assigned or assumed.
- Rescues and removes persons from danger.
- Operates various pieces of fire apparatus and equipment to extinguish fires.
- Ventilates burning buildings to eject smoke, heat, and gases.
- Performs salvage and overhaul operations at fire scenes.
- Performs cleaning and maintenance tasks on department buildings and equipment.
- Performs fire hydrant maintenance.
- Performs annual testing and inspection of fire hose.
- Attends training in subjects pertinent to firefighting, fire inspections, equipment operation, emergency medical treatment, and other related areas.
- Promotes and conducts public education programs as directed.
- Makes periodic visits to buildings to conduct pre-fire planning.
- Responds productively to change and performs all other related tasks as required.

This is a **DISASTER ESSENTIAL** position.
(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required.)

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge and skill in the use of firefighting techniques, policies, procedures, and practices.
- Knowledge and skill in the use of emergency medical treatment practices.
- Ability to gain knowledge of street locations, geography, and types of building construction in their assigned district.
- Ability to know the various types of fire hazards within their assigned district.
- Ability to continually learn and update techniques and procedures in firefighting and emergency medical care.
- Ability to understand and carry out oral and written instructions.
- Ability to express oneself clearly and concisely, orally and in writing.
- Ability to drive and operate fire service vehicles and apparatus on and off-road safely under emergency conditions.
- Skill in the use and maintenance of firefighting and emergency medical equipment.

ESSENTIAL PHYSICAL SKILLS:

- Ability to perform prolonged arduous physical work under adverse conditions.
- Ability to ascend and descend stairs, ladders, and emergency climbing equipment.
- Ability to lift and carry heavy loads frequently exceeding 45 lbs.
- Must possess a large degree of physical agility and stamina.
- Must be able to reach, climb, pull, push, walk, crawl, kneel, bend, balance, smell, stoop, jump, and run.
- Must be able to work in enclosed buildings and structures.
- Continuous use of near and far vision.
- Frequent use of hands with dexterity.
- Frequent sitting, standing, walking, including over uneven or soft surfaces.

ENVIRONMENTAL CONDITIONS:

A combination of indoor and outdoor work. Frequent exposure to hazardous and flammable materials. Exposure to flames, heat, smoke, gases, and other fire related hazards. Falling structures and debris, exposed electrical wiring, poor ventilation, poor lighting, and related hazards. Stressful situations.

MINIMUM QUALIFICATIONS:

1. **EDUCATION AND EXPERIENCE:** Graduation from an accredited high school, G.E.D. program, or vocational school. A minimum of one (1) year of experience as a firefighter.
2. **LICENSES, CERTIFICATIONS, OR REGISTRATIONS:** Possession of a current valid Florida Fire Fighter's Certificate of Compliance. Possession of a current valid Florida State Emergency Medical Technician Certificate within one (1) year of hire date as a condition of employment. Must successfully pass a medical evaluation for firefighter and maintain physical/medical standards per NFPA 1582. Must possess a valid Florida Driver License.