



CITY OF ALTAMONTE SPRINGS

JOB POSTING **POSTING #: 2015-064** **OPEN UNTIL FILLED**

TITLE: Limited Term On Call Groundskeeper/Landscaper

Rate of Pay: \$10.00/hour

DEPT/DIVISION: Leisure Services/PLM&O (903)

City Applications will be accepted for Posting #2015-064 until position is filled.

MINIMUM QUALIFICATIONS:

- One (1) year experience with landscape maintenance equipment in a commercial environment.
- Able to work any and all combinations of shift assignments, which includes evenings, weekends and be flexible to work any shift.
- Experience in ball field care and maintenance.
- Valid Driver License. (Must obtain Florida Driver License within thirty (30) days of employment)
Driving history for the past three (3) years must reflect no violations of a driving related offense, or driving under the influence (DUI) which includes both drugs and alcohol, reckless driving, or hit and run involving an occupied vehicle or attended property, or an accumulation of traffic violations, plus three (3) points for each attendance at driving school (regardless of whether points were assessed against the license) where the penalty points do not exceed twelve (12).

PREFERABLE QUALIFICATIONS:

- High school diploma or GED.
- Six (6) months horticultural experience to include knowledge of various plant materials, trees and annuals.
- Experience operating trucks, small rollers, tractors and similar turf equipment.
- Experience in the operation of equipment, such as chain saws, farm tractors, rotary tillers, bobcats and specialized turf and earth moving equipment.
- Experience with irrigation maintenance

POSITION FUNCTION:

On an on-call basis, maintain parks and City owned right-of-ways. Prepare City facilities including ball fields for community use, programs and events. May be solely responsible for the maintenance and care of areas during events. Must be able to interact with the public when necessary.

NOTE:

Applicants will be required to complete an Affidavit of Good Moral Character; an Authorization for Criminal History Check; and a Level 2 national fingerprint-based records check.

AN APPLICATION MAY BE OBTAINED FROM THE DEPARTMENT OF HUMAN RESOURCES OR DOWNLOADED FROM www.altamonte.org

PLEASE SEE REVERSE SIDE FOR TASK/DUTY DETAILS

THE CITY OF ALTAMONTE SPRINGS IS AN EQUAL OPPORTUNITY EMPLOYER. THE CITY PROHIBITS DISCRIMINATION, HARASSMENT OR RETALIATION IN ALL OF ITS EMPLOYMENT PRACTICES BASED ON RACE, COLOR, SEX (INCLUDING GENDER, GENDER IDENTIFICATION, OR EXPRESSION), AGE, NATIONAL ORIGIN, POLITICAL AFFILIATION, DISABILITY, GENETIC INFORMATION, MARITAL STATUS, MILITARY VETERAN STATUS, OR ANY OTHER CATEGORY PROTECTED BY APPLICABLE FEDERAL, STATE, OR LOCAL LAW.

The City will provide reasonable accommodations necessary to applicants with disabilities preventing them from completing a City application form. Please contact the Department of Human Resources immediately if you need a special accommodation.

WE ARE PEOPLE WHO CARE ABOUT PEOPLE

Tasks/Duties of Limited Term Groundskeeper/Landscaper

Below is a summary of the Tasks and Duties of this position. For a listing of duties and responsibilities for this position, please see the Job Specification/Demands Analysis included with the posting in the City Hall lobby.

<u>TASK/DUTY</u>
Mow and maintain planting areas along roads, City facilities and park areas; including weeding, mulching, planting shrubs, trees and picking up litter.
Assist the PLM&O Staff in the operation and maintenance of City Parks.
Assist with the development and maintenance of park and recreational areas, installing water lines, water fountains, swings, play equipment, picnic tables, etc.
Assist the PLM&O Staff in staging (setting-up) special events.
Prepare, mow and edge turf area facilities for programs, community use and events. Responsible for the proper care of turf field maintenance to include grooming infields and sports fields for all programs.
Ensure safe and proper use of tools and equipment.
Lift and carry large trees, fertilizer and equipment.
Perform maintenance duties to include mowing, shoveling, laying of sod, digging ditches and janitorial/custodial duties as directed. Identify and inform manager of insects, diseases and nutrient deficiencies within the turf.
May drive to and from various city work locations to set up or break down events.
Clean trucks and equipment used in groundskeeper/landscape maintenance and turn in to fleet maintenance for regular servicing and repair.
Perform other duties as needed when assigned by a supervisor.
Assist with Leisure Services Department projects and events assigned.

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