



CITY OF ALTAMONTE SPRINGS

JOB POSTING

POSTING #: 2016-030

OPEN UNTIL FILLED

TITLE: Automotive Technician I, II, III

Hiring Range: (4/C) \$29,245/yr – \$33,632/yr**
(*based on licenses & experience)

DEPT/DIVISION: Leisure Services/Fleet Maintenance (904)

City Applications will be accepted for Posting #2016-030 until the position is filled.

MINIMUM QUALIFICATIONS:

- Experience in repair of automobile and/or *medium/heavy trucks to include operation of power tools, shop and test equipment, and reading and interpreting plans, technical bulletins and repair manuals.
- Experience with minor fabrication and welding equipment.
- Must have adequate tools to perform mechanical duties are required.
- Valid Class “B” Commercial Driver License (CDL) with Air Brake endorsement or proof of completion of written portion (valid permit) of Class “B” CDL with Air Brake endorsement. (Must obtain Florida Class “B” CDL with Air Brake endorsement within ninety (90) days of employment). *Note: Permit holders will be hired at 5% less the minimum hiring range until license is obtained.*

Driving history for the past three (3) years must reflect no violations of a driving related offense, or driving under the influence (DUI) which includes both drugs and alcohol, reckless driving, or hit and run involving an occupied vehicle or attended property, or an accumulation of traffic violations, plus three (3) points for each attendance at driving school (regardless of whether points were assessed against the license) where the penalty points do not exceed twelve (12).

ASE Certifications in Automobile:

- | | |
|----------------------------------|--|
| 1. Engine Performance | 5. Heating and Air Conditioning |
| 2. Suspension and Steering | 6. Automatic Transmission |
| 3. Brakes | 7. Manual Transmission and Drive Train |
| 4. Electrical/Electronic Systems | 8. Engine Repair |

***ASE Certifications in Medium/Heavy Trucks:**

- | | |
|---------------------|---------------------------------------|
| 1. Gasoline Engines | 5. Suspension and Steering |
| 2. Diesel Engines | 6. Electrical/Electronic Systems |
| 3. Drive Train | 7. Heating, Vent and Air conditioning |
| 4. Brakes | |

POSITION FUNCTION:

Repair and maintenance on automotive and/or *medium/heavy duty trucks and equipment. Detection of early failure of all vehicles and equipment.

NOTE:

This position is covered under D.O.T. regulations for pre-employment drug and alcohol testing and inquiries.

AN APPLICATION MAY BE OBTAINED FROM THE DEPARTMENT OF HUMAN RESOURCES OR DOWNLOADED FROM www.altamonte.org

PLEASE SEE REVERSE SIDE FOR TASK/DUTY DETAILS

THE CITY OF ALTAMONTE SPRINGS IS AN EQUAL OPPORTUNITY EMPLOYER. THE CITY PROHIBITS DISCRIMINATION, HARASSMENT OR RETALIATION IN ALL OF ITS EMPLOYMENT PRACTICES BASED ON RACE, COLOR, SEX (INCLUDING GENDER, GENDER IDENTIFICATION, OR EXPRESSION), AGE, NATIONAL ORIGIN, POLITICAL AFFILIATION, DISABILITY, GENETIC INFORMATION, MARITAL STATUS, MILITARY VETERAN STATUS, OR ANY OTHER CATEGORY PROTECTED BY APPLICABLE FEDERAL, STATE, OR LOCAL LAW.

The City will provide reasonable accommodations necessary to applicants with disabilities preventing them from completing a City application form. Please contact the Department of Human Resources immediately if you need a special accommodation.

WE ARE PEOPLE WHO CARE ABOUT PEOPLE

Tasks/Duties of Automotive Technician I, II, III

Below is a summary of the Tasks and Duties of this position. For a listing of duties and responsibilities for this position, please see the Job Specification/Demands Analysis included with the posting in the City Hall lobby.

TASK/DUTY
Analyze/diagnose mechanical and electrical malfunctions on all City equipment, to include computerized ignition or *fuel systems (med/heavy); road test vehicles.
Perform repairs on components; replace defective parts as needed on *air brakes and ABS brake systems, clutches, motor parts, differentials, gear boxes, hydraulic systems, belts, hoses, suspension and steering systems, bearings, glass, lighting systems, windshield wipers, tune ups and air conditioning (R134A systems).
Overhaul brake systems, repair/replace defective parts: engine and transmission overhauls, brakes, clutches, motor parts, electrical/electronic systems, gear boxes, hydraulic systems, belts, gaskets, hoses, etc.
Fabrication and welding as needed.
Operate diagnostic equipment such as freon recovery units (requires A/C Certification), computer monitors, fuel injection test equipment, fuel pressure test equipment, voltage, amperes and ohm meters, brake rotor/drum lathe, tire mount and dismount machine, computer balancer, laser beam front end alignment machines, *heavy tire dismount and mount, acetylene and oxygen torches, and gas welding and brazing, as well as all power tools and equipment necessary to perform repairs.
Inspect and perform *front end and four wheel alignments; inspect, repair, replace and adjust belts, hoses, wheel bearings, water pumps, front suspension and steering parts, windshield wipers, tires, headlights, turn signals, fluids, brakes, etc.
Record on repair orders all parts, fluids and labor time taken to complete job(s).
Maintain a safe and clean work environment at all times.

NOTE:

This position is covered under D.O.T. regulations for pre-employment drug and alcohol testing and inquiries.