



# CITY OF ALTAMONTE SPRINGS

## **JOB POSTING**

**POSTING #: 2016-042**

**OPEN UNTIL FILLED**

**TITLE:** Construction Specialist

**Hiring Range:** (4/B) \$25,959/yr - \$29,853/yr\*  
(\*based on last ten (10) years experience)

**DEPT/DIVISION:** Public Works/Stormwater (830)

**City Applications will be accepted for Posting #2016-042 until position is filled.**

### **MINIMUM QUALIFICATIONS:**

- Six (6) months experience finishing concrete, block, and brickwork, or one (1) year experience in a construction trade.
- Valid driver license. (Must obtain Florida Driver License within thirty (30) days of employment)  
Driving history for the past three (3) years must reflect no violations of a driving related offense, or driving under the influence (DUI) which includes both drugs and alcohol, reckless driving, or hit and run involving an occupied vehicle or attended property, or an accumulation of traffic violations, plus three (3) points for each attendance at driving school (regardless of whether points were assessed against the license) where the penalty points do not exceed twelve (12).

### **PREFERABLE QUALIFICATIONS:**

- Experience in the installation of storm drainage pipes.
- General carpentry skills.
- Class C Stormwater license.
- \*Valid State of Florida Class B Commercial Driver License (CDL) with air brake endorsement.
- Qualified Stormwater Management Inspector (Erosion and Sediment Control).
- Completion of the following NIMS Courses:
  - Basic IS-700 (6 months)
  - Basic ICS-100 (6 months)

### **POSITION FUNCTION:**

Supply skilled labor in concrete construction and maintenance of the City's stormwater system.

### **\*NOTE for Preferable Qualification:**

*This position is covered under the D.O.T. regulations for pre-employment drug and alcohol testing and inquiries.*

AN APPLICATION MAY BE OBTAINED FROM THE DEPARTMENT OF HUMAN RESOURCES OR DOWNLOADED FROM [www.altamonte.org](http://www.altamonte.org)

### **PLEASE SEE REVERSE SIDE FOR TASK/DUTY DETAILS**

THE CITY OF ALTAMONTE SPRINGS IS AN EQUAL OPPORTUNITY EMPLOYER. THE CITY PROHIBITS DISCRIMINATION, HARASSMENT OR RETALIATION IN ALL OF ITS EMPLOYMENT PRACTICES BASED ON RACE, COLOR, SEX (INCLUDING GENDER, GENDER IDENTIFICATION, OR EXPRESSION), AGE, NATIONAL ORIGIN, POLITICAL AFFILIATION, DISABILITY, GENETIC INFORMATION, MARITAL STATUS, MILITARY VETERAN STATUS, OR ANY OTHER CATEGORY PROTECTED BY APPLICABLE FEDERAL, STATE, OR LOCAL LAW.

The City will provide reasonable accommodations necessary to applicants with disabilities preventing them from completing a City application form. Please contact the Department of Human Resources immediately if you need a special accommodation.

**WE ARE PEOPLE WHO CARE ABOUT PEOPLE**

## Tasks/Duties of Construction Specialist

*Below is a summary of the Tasks and Duties of this position. For a listing of duties and responsibilities for this position, please see the Job Specification/Demands Analysis included with the posting in the City Hall lobby.*

<b><u>TASK/DUTY</u></b>
Perform all concrete type work: foundations, spillways, retaining walls, rip rap dams, walls, sidewalks, inlets and outfalls, and assist in all concrete maintenance duties.
Block and brick laying, carpentry work and making forms.
Removal of sod, digging and setting forms; mixing, pouring and finishing concrete, installation of drainage pipes and maintenance of City retention ponds, including mowing.
Drive dump truck (Under 26,000 lbs.) and operate light/heavy equipment: concrete mixer, concrete saws, compressors, generators, pumps, mowers; and able to use small hand tools and concrete finishing tools.
Assist Streets and Sanitation in spring and fall clean-up and Christmas tree recycling, and emergency situations.
Able to work from a boat and assist in the operation and maintenance of stormwater pumps.
Must be available for emergency callouts and on call duty.
Perform additional duties, as assigned.
To communicate effectively, verbally and in writing, and follow oral & written instructions.
* Drive Lightning Loader and Dumptruck (26,000 lbs. or more) as needed.

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