

Resolute Tissue, Sanford, FL 32771
**** POSITION DESCRIPTION ****

Job Title: **Converting Mechanic**

Pay Rate: **\$15.00 - \$21.00 (Pending Experience)**

Reports To: Converting Maintenance Team Lead

Revision: 10/17/2017

Resolute Tissue, a leading manufacturer of tissue products, producing both virgin and recycled grades is seeking a qualified and experienced Converting Mechanic to join our Maintenance team! This position is ideal for an individual with the ability to bring technical and leadership skills to the role making you a highly valuable member of the team.

The company operates a state-of-the-art paper mill in Sanford, Florida where it manufactures tissue parent rolls for resale as well as converts into finished products; namely bath tissue and paper towels, servicing customers in the away-from-home and value retail channels. A short distance from beautiful Orlando, Florida, touted as a "vacation destination" through-out the world, Florida offers no state income tax, great climate, and friendly atmosphere.

Position Details

- Primary: The primary purpose of this position is to troubleshoot, repair, and maintain all mechanical and electrical equipment in a paper converting manufacturing facility to ensure production continuity and efficiency.
- Secondary: Ensure compliance to established safety rules/policies, and mechanical specifications. Actively lead and participate in safety, housekeeping, and continuous improvement efforts.

Education & Experience Requirements

- Two-year Associate Degree in a related field or a registered apprenticeship or similar training
- Must have industry experience; Paper Mill Converting experience preferred
- Strong technical skills with at least 2 years' experience in related area
- High School Diploma or GED

Knowledge, Skills, & Abilities

- Strong interpersonal skills with leadership and strategic thinking skills
- Ability to develop long and short term strategic improvement plans
- Demonstrated ability to read standard blueprints, machine, and process drawings
- Can manage multiple priorities simultaneously and keep them progressing to completion

Duties and Responsibilities

- Approach all aspects of the work with 'safety as a value.'
- Wear required safety equipment
- Follow all safety procedures including: lockout/tagout, confined spaces, etc.
- Safely troubleshoot, repair, and maintain paper converting equipment, including rewinding capabilities
- Comfortable in a manufacturing/industrial environment
- Perform preventative maintenance on all equipment and document accordingly.
- Perform grade changes; log saw blade changes, perf blade changes.
- Able to perform general Building and Grounds tasks.
- Maintains a clean work area.
- May assist with equipment cleaning, equipment jams, etc.

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- Keeps tools clean and orderly.
- Available to work overtime with last minute notification
- Available to work holidays and/or weekends
- This position requires flexible hours including occasional late-night call-ins.
- Operate or work in industrial conditions (i.e. warm/hot, dusty/dirty, around chemicals, noise, heavy machinery, elevated working surfaces with proper training & safety protection)
- Other responsibilities as necessary

The company offers competitive benefits including Medical, Dental, Vision, Health Savings Account, Life, 401K Plan, Paid Time Off (PTO), Employee Assistance Programs (EAP), etc.

We are an equal employment opportunity company with a drug free workplace.